

First Last
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EDUCATION

University of San Diego
 M.A. Higher Education Leadership

San Diego, CA
 May 2020

San Diego State University
 B.A. Psychology

San Diego, CA
 May 2018

RELEVANT COURSEWORK

Human Relations for Leaders
 Integral Leadership and Practice
 Leadership and Ethics
 Organizational Theory and Change

Dynamics of Race, Gender and Culture in Higher Education
 Action Research Methods
 Making Meaning and the Collegiate Experience
 Multicultural Counseling

RESEARCH EXPERIENCE

University of San Diego

August 2019 – May 2020

Advisor: Jane Smith, PhD, Associate Professor of Leadership Studies, University of San Diego

“Investigating the Effect of Gender Stereotype on Quantitative Performance Among College Students--Does Stereotype Threat Effect Female and Male Students' Quantitative Performance Differently?”

- Authored original study investigating effect of stereotype threat and disparities of quantitative performance among 36 female and male college students
- Utilized appropriate experimental design with two groups of students: group primed with gender stereotype awareness and the control group
- Applied for and obtained Institutional Review Board approval
- Found that gender stereotype has a negative effect on female students' performances (stereotype threat) while positively affecting male students' performances (stereotype boost)
- Presented results at University of San Diego 10th Annual Creative Collaboration Research Colloquium (2016) and University of California, San Diego Summer Research Conference (2020)

PRESENTATIONS & PUBLICATIONS

2

Last, F., & Mendez, H. L. (2020, August). *Investigating the effect of gender stereotype on quantitative performance between female and male college students*. Poster presented at the University of California, San Diego Summer Research Conference, La Jolla, CA.

Last, F., & Mendez, H. L. (2020, April). *Investigating the effect of gender stereotype on quantitative performance between female and male college students*. Poster presented at the University of San Diego Creative Collaboration Research Colloquium, San Diego, CA.

Last, F. (2016, November). *Summer Bridge program and first year retention*. Paper presented at annual Western Regional Conference for National Association of Student Personnel Administrators, Anaheim, CA.

1

CVs are mainly used for academic fellowships, research positions and some graduate school applications. They are a record of your academic history. Content is most important; page length is less relevant.

2

Provide bibliographic citations (using the format appropriate to your academic discipline) for articles, chapters in books, research reports, etc. that you have authored or co-authored. Provide titles of your professional presentations, name of conference or event, dates and location.

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AWARDS & HONORS

3

Student Affairs Outstanding Service Award, University of San Diego

- Recognized for achievements and contributions to official university-sponsored student activities

2020

McNair Scholar, Ronald E. McNair Scholars Program

- Selected among 10 San Diego State University students to receive recognition as a McNair Scholar

2016 - 2018

Presidential Scholar, San Diego State University Presidential Scholarship

- Awarded major scholarship based on academic excellence

2014 - 2018

Department Honors in Psychology, San Diego State University

- Awarded honors in the Psychology Department for academic achievement

2018

Alpha Kappa Upsilon Iota Honors, San Diego State University

- Recognized for academic excellence and significant contributions of leadership and service

2018

PROFESSIONAL EXPERIENCE

4

Program Coordinator

Undergraduate Seminar Programs, California State University, San Marcos, CA

- Manage daily operations of office including scheduling and supervising office staff and peer advisors
- Coordinate the Freshman Seminar Program, including scheduling, budget management, correspondence, publicity, evaluation and website
- Maintain the Freshman and Senior Seminar Program websites and the online resources guide
- Serve on university committees including Undergraduate Student Experience Group, Weekend Programming Task Force and Residential Education Team
- Coordinate administration of surveys and student learning assessments

August 2019 - Present

Graduate Assistant

Office of Student Learning Initiatives, University of San Diego, San Diego, CA

- Coordinated logistics for series of first-year workshops conducted in the fall semester
- Provided individual advising to first- and second-year students on academic probation, made referrals and developed a customized academic assistance plan for each student
- Assisted in training and ongoing supervision and support of peer advisors and student workers
- Distributed and collected assessment instruments

July 2018 - July 2019

Project Assistant

Kids Included Together, San Diego, CA

- Coordinated volunteers and independent contractors for special event support/in-house projects
- Tracked training evaluations in database and produced monthly reports for grant administrator
- Represented organization at nonprofit fairs and conferences
- Supported staff members in event planning and office management

June 2017 - June 2018

AVID Tutor

Torrey Pines High School, San Diego, CA

August 2017 - December 2018

Workshop Leader & Peer Mentor

San Diego State University Center for Student Success, San Diego, CA

August 2017 - December 2018

Summer Bridge Residential Assistant

San Diego State University Summer Bridge Program, San Diego, CA

June 2016 - August 2016

3

List your competitive scholarships, fellowships, assistantships, names of scholastic honors, and teaching or research awards in this section.

4

Ask a faculty member in your academic discipline for feedback.